PMI Rochester Chapter
Young Professional Project
Manager of the Year Award

AWARD REQUIREMENTS

PURPOSE

This award celebrates and recognizes, young professionals, under the age of 35 at the time the application is due, who have made a significant impact in advancing project management knowledge, standards, techniques and understanding in an organization, university or community in the Rochester area.

ELIGIBLE

- Project Manager of any type, from any industry, in public or private sectors.
- The nominee must be 35 years old or under
- Project Manager from the Rochester and/or Ithaca areas.
- The Project Manager must have been executing tasks for a full 18 months prior to the nomination deadline.

NOT ELIGIBLE

- Projects completed over 18 months from the nomination deadline.
- Current PMI Rochester Chapter Board Members, Directors and Awards Committee Members are not eligible to apply for this award.

NUMBER OF AWARDS

- One winner will be awarded.
- PMI Rochester Chapter reserves the right not to select any finalists for a particular year if the evaluations performed indicate that nominations do not meet the stated criteria.

SUBMISSION CRITERIA

INTRODUCTION/SUMMARY

This section provides the project Manager background.
- Provide project Manager information
  - Certification Level?
  - How many major projects were completed?
  - Which project had the most social impact
  - What was the budget?
  - What was the start and completion date?
- Provide a brief overview of the organization and the project.
- Describe the benefit/value of this project on the general public.

LEADERSHIP

Show that the leadership of the project was effective by answering the following:
- Describe your role in project leadership, including key stakeholder relationships and executive sponsorship.
- Describe your professional development over the last year

STAKEHOLDERS

Show that stakeholder expectations and communications were effectively managed by answering the following:
- Identify the key stakeholders and why they were key to your project.
- Describe what and how processes/tools were used to manage stakeholder expectations and communications.
- Describe how effective management of stakeholders contributed to the project's success.

SCOPE

Show that the project scope was effectively developed and managed by answering the following:
- Describe what processes/tools were used to document the project scope.
- Describe how effective management of scope contributed to the project's success.

SCHEDULE

- Describe what processes/tools were used to develop and manage the schedule.
- Describe how effective management of schedule contributed to the project's success.

BUDGET/COST

If applicable, show that the project cost was effectively developed and managed by answering the following:
- Describe what processes/tools were used to determine the project cost.
- Describe how effective management of cost contributed to the project's success.

RISK

If applicable, show that risks were effectively managed during the project by answering the following:
- Identify the key risks and explain why they were key to your project.
- Describe how processes/tools were used to manage risk.

BENEFIT REALIZATION

If applicable, show that the benefits/value of your project were realized by answering the following:
- Identify the benefits/value of the project for the organization(s).
- Describe what processes/tools were used to verify if the project benefits were achieved or not.

PROJECT CHANGE MANAGEMENT

If applicable, show that proposed changes to project scope, cost, and schedule were effectively managed by answering the following:
- Describe what processes/tools were used to document and approve changes.
- Describe how effective management of change contributed to the project's success.
- Identify the key changes during your project and why they were key to your project.

LESSONS LEARNED

Show that lessons learned from previous projects (if any) and from the submitted project were effectively integrated into the project and/or organization by answering the following:
- Identify the key lessons learned and why they were key to your project and/or organization/ your development.
- Describe how the integration of lessons learned contributed to your professional development.